

REQUEST FOR QUOTATION

A. RFQ No. and Date: Subject:	RFQ 002/16, April 27, 2016 Internet Leased-Line and Data-Link for USAID/Vietnam	
B. Issuing Office/Section:	<u>Executive Office</u> USAID/Vietnam 15th Fl, Tungshing Building 2 Ngo Quyen Street Hanoi, Vietnam	<u>Executive Office</u> USAID/RDMA 25th Fl, Athenee Tower 63 Wireless Road, Bangkok 10330, Thailand
C. Closing date for receipt of quotation:	May 16, 2016 (5:00pm Bangkok/Hanoi time)	
D. Type of Award:	Fixed Price – Purchase Order	
E. Basis for Award:	Soliciting competition, evaluation of quotations or offers, award and documentation (FAR Part 13.106)	

Description of Requirements

The United States Government, represented by the U.S. Agency for International Development (USAID), invites qualified companies/individuals to submit quotations for the services and equipment specified below. This is to support the operation of USAID Vietnam in Hanoi.

USAID will accept submission of quotations only via email for this procurement by the time specified above with the relevant information. Email submissions shall be sent to the contacts listed in Article IV. Late submissions may be considered at USAID's sole discretion. The award of a contract hereunder is subject to the availability of funds.

Any questions regarding this Request for Quotation (RFQ) should be sent to the contacts listed in Article IV. Issuance of this RFQ does not constitute an award or commitment on the part of the U.S. Government, nor does it commit the U.S. Government to pay for costs incurred in the preparation and submission of a quotation.

Vendors may offer some or all items (listed in this request) under separate or lump-sum offers. The proposed cost shall include installation charge and freight to USAID Vietnam office in Hanoi, Vietnam.

I. Services requested:

Expected service period: in 12 months from July 1, 2016 - June 30, 2017

No.	Requested services
1	Internet lease line: <ul style="list-style-type: none"> • International bandwidth: 10 Mbps • Domestic bandwidth (at least): 30 Mbps; • With 04 different fixed IP ranges (total around 60 IPs); • Optimized to the U.S.A.; • No filtered access or ISP firewall blocking; • And other detailed specification as listed below.
2	Data Link: <ul style="list-style-type: none"> • VPN Layer 2 data link connecting two offices of USAID Vietnam in Hanoi and HCMC; • Bandwidth: 02 Mbps; • Endpoint in Hanoi: 15/F Tungshing Building, 2 Ngo Quyen, Hanoi; • Endpoint in HCMC: 8/F Diamond Plaza, 34 Le Duan, Quan 1, HCMC. • And other detailed specification as listed below.

Additional requirements for requested serviced line/link:

- Overall uptime should not be less than 99.95%;
- No limitations on traffic/ports; no proxy servers;
- Vendor has alert mechanism and tool to detect down-time instantly and notify vendor technical support and USAID Vietnam. In case of incident, the provider must guarantee initial diagnostics **instantly** - no longer than **5 minutes**, update the status every **10 minutes** and full resolution within **1 hour** if that is a logic issue or **2 hours** if there is any cable-related problem.
- Symmetrical upload and download speeds.
- High speed and reliability for real-time applications.
- IXP Gateway to International Gateway.
- Guarantee the QoS & stability of service all the time; make sure all traffic out of Vietnam can be routed through international on-land cable systems/networks OR submarine optical cables on request.
- Latency:
 - Domestic: < 20ms
 - Hong Kong: < 50ms
 - USA: < 120ms
- Dedicated fiber optic cables;
- Installation must be completed within 01 business week.

Vendor may choose to offer Internet Lease Line (item 1) or Data Link (item 2) separately or both.

II. Bidding dossier:

- Quotation (*written in English*): list detailed prices (including VAT tax, if applicable) in Vietnam Dong (VND), estimated delivery/installation time, quality commitment, fulfillment of the minimum technical requirement, all other expenses that may incur (such as dispatch cost, labor cost for installation, exchange rate insurance, etc.), and any provisions that USAID needs to be aware of.
- Company profile (*in English*): brief introduction document about bidder's company, services, and current customers;
- Copy of Business Registration certificate;
- Bidder must sign/stamp on this RFQ and attach it to their bidding dossier for acknowledgement of its content.
- **Bidding dossier should be in ".pdf" format and sent to the contacts listed in Article IV.**

III. Selection Criteria:

- A) Detailed Price Quote (70%)
- B) Past Performance (30%)

All interested parties must submit a detailed price quotation along with documentation that demonstrates previous successful performance of similar service/product described in this request; this could include letters of recommendations, appreciation or other evidence of vendor capability from previous customers.

The USAID Contracting Officer will select the successful contractor using a Best Value approach, considering price factors and past performance. The Contracting Officer, at the Government's discretion, may enter into negotiations with one or more offeror to discuss improvements in the proposal and cost deduction. Upon successful negotiation with the vendor, a purchase order will be issued, and a lump sum payment made upon acceptance of all deliverables and within 30 days of receipt of invoice.

IV. Contacts:

All questions, comments, and bidding dossiers must be electronically sent to USAID Vietnam office via the following emails: spoomtong@usaid.gov and thuanguyen@usaid.gov (please send to both emails).